**Trinity Primary School – Wrap Around Care Lead**

**Organisation**  
Future Stars Coaching

**Location**

Portishead, North Somerset

**Hours**

Minimum 20 Hours per Week Monday – Friday Term Time (Holiday Club Hours Available each half term)

**Contract type**  
1 year Fixed Term contract

**Contract Length**

1 year

**Job Description**  
Wrap Around Lead

**Start date**

September 2022

**Hourly wage**

£12

Future Stars Coaching are a child care and primary PE/sport company based in the South West working in over 35 Primary Schools across North Somerset, Bristol and South Gloucestershire. With the vision to inspire and motivate people to be the best they can be, Future Stars’ mission is to provide an inspirational, fun and safe environment, providing a pathway for people and organisations to reach their full potential.

We are looking for an ambitious, driven Wrap Around Lead to join our fantastic team. As a member of the Future Stars team you will be delivering our Wrap Around Care service including Breakfast Club and After School Wrap Around Care at Trinity Primary in Portishead.

We are looking for a passionate person who either has experience in Primary School/Early Years settings or is keen to learn. The role will require you to work alongside other support staff to deliver activities alongside arts and crafts, baking etc. The candidate must be organised, positive and a passionate individual. Strong behavior management skills are a must, as well as experience of working with Primary School pupils developing the whole child.

Hours will be between 07.30am – 9am and 3pm – 6pm Monday to Friday (Term Time). Discussions can take place regarding availability for either Breakfast or Wrap Around or both.

We have further hours available at our Holiday Clubs between 08:00am – 17:00pm Monday to Friday in school holiday times.

This role will include a 3 month probation period.

**Main duties of the role**

* Lead Breakfast and Afterschool Wrap Around Care in both indoor and outdoor activities whilst completing necessary documents
* To effectively plan, deliver and evaluate a range of high quality multi skill sessions alongside indoor arts and crafts, baking etc.
* Follow Future Stars and school safeguarding procedures (Covid 19 Procedures)
* Manage pupils behavior at all times
* Making sure that each child progresses by providing high quality feedback and subject knowledge
* Representing the company in a positive manner
* Have positive and confident conversations with teachers and parents
* Ensure pupils are taught accordingly to their individual needs and capabilities
* To employ different delivery techniques and ability to adapt to all Primary School aged children
* To monitor food and resources levels and undertake appropriate shopping
* To prepare a healthy breakfast and snack for all children

**Qualifications/Skills**

The successful candidate will have the following**:**

* GCSE's and/or A Levels (or equivalent) in PE or BTEC Sport/ or childcare
* Ability and commitment to continue developing knowledge and skills
* Equivalent of NGB Level 2 certificate in Sports Coaching or ChildCare
* Full UK driving license, has own transport
* Valid DBS certificate
* Valid safeguarding, Pediatric First Aid and Food Hygiene certificate
* Willing to undertake training and professional development where necessary
* Excellent communication skills
* Prioritise the safety and wellbeing of the young children they work with
* Are organised and punctual
* Can work alone or as part of a team

It is **desirable** that the successful candidate has the following**:**

* Degree or higher level qualification
* Experience in Wrap Around Care/Holiday Clubs
* Experience in sports provision

**Future Stars can offer you:**

* 90 Day Induction Plan
* Full kit
* Lesson planning
* Coach Development Manager/Career development planning
* Personal Development Plan (Including twice yearly reviews and observations)
* Training and development including CPD opportunities through the year
* Office facilities for working if required

The successful applicant will be required to undergo a Government Disclosure and Barring Service (DBS) check. This process is managed by Future Stars Coaching.

Interview date tbc.

If you require any further information on this vacancy, please email your questions to the following email address, leanne.selman@futurestarscoaching.co.uk